

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: El Paso Public Library

AGENDA DATE: November 23, 2004

CONTACT PERSON/PHONE: Jackie Franco – 543-5406

DISTRICT(S) AFFECTED: 3

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

That the Library Director be authorized to sign an Exhibit Contract with Fred Morales.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

That the Library Director be authorized to sign an Exhibit Contract with Fred Morales covering an exhibit of historical photos covering the Middle Eastern Part of Asia entitled "The Holy Land" at the Clardy Fox Branch of the El Paso Public Library System for the period of December 1 through 31, 2004. This exhibition is at no cost to the City.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

This exhibit is at no cost to the city.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD:

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:


CITY MANAGER: _____

DATE: _____

EL PASO PUBLIC LIBRARY

M e m o r a n d u m

TO: Mayor Joe Wardy and City Council Representatives

FROM: Carol A. Brey-Casiano, Director of Libraries 

COPIES TO: Joyce Wilson, City Manager
Deborah G. Hamlyn, Deputy City Manager for Quality of Life Services
Lisa Elizondo, City Attorney
John F. Nance, Assistant City Attorney

SUBJECT: Consent item for November 23, 2004 Council Agenda

DATE: November 10, 2004

ITEM: _____

The following item will be on the Consent Agenda for the November 23 City Council Meeting:

That the Library Director be authorized to sign an Exhibit Contract with Fred Morales covering an exhibit of historical photos covering the Middle Eastern Part of Asia entitled "The Holy Land" at the Clardy Fox Branch of the El Paso Public Library System for the period of December 1 through 31, 2004. This exhibition is at no cost to the City. (District 3)

Copies of the Resolution and Exhibit Contract form are attached for your review.

Attachments

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the Library Director be authorized to sign an Exhibit Contract with Fred Morales covering an exhibit of historical photos covering the Middle Eastern Part of Asia entitled "The Holy Land" at the Clardy Fox Branch of the El Paso Public Library System for the period of December 1 through 31, 2004. This exhibition is at no cost to the City. (District 3)

ADOPTED this 23th day of November, 2004.

THE CITY OF EL PASO

Joe Wardy
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

John F. Nance
Assistant City Attorney

APPROVED AS TO CONTENT:

Carol A. Brey-Casiano
Library Director

Ex-Morales-CF

EL PASO PUBLIC LIBRARY

"The Holy Land"
Exhibit

EXHIBIT CONTRACT

Name: Fred Morales / El Paso-Juarez Historical Museum

Address: 6400 Airport Rd. Ste. L, El Paso, TX. 79925

Telephone Number: _____

Social Security Number: _____

Dates of Exhibit: December 1 to 31, 2004

Material(s) to be exhibited: Historical Photos covering the Middle Eastern
Part of Asia

Date of Exhibit Removal: December 31, 2004

Library: Clandx Fox Branch Address: _____

I request permission to exhibit, at no cost to the El Paso Public Library and/or the City of El Paso, my/our collection of Historical Photos

"The Holy Land" at Clandx Fox Branch
of the El Paso Public Library.

I understand that the El Paso Public Library and/or the City of El Paso will not be held liable for any item(s) in this exhibit that may be lost, stolen or damaged in any way.

I also understand that the installation and removal of the exhibit is the sole responsibility of the Exhibitor and is to be carried out on the dates agreed upon by both parties, in order to ensure that the Library's Schedule of Exhibits is followed.

Fred Morales
Signature of Exhibitor

October 20, 2004
Date

Please sign four copies of this contract (Exhibitor, Branch Library, Extension Services, Administrator and City Attorney's Office)

Carol A. Brey-Casiano
Carol A. Brey-Casiano, Director of Libraries

11-9-04
Date

Form - Exhibit